

CITY OF ANDERSONVILLE
SPEAKER REQUEST FORM

NOTE: City Council meetings are held on the 1st Monday of the month. City Council meetings are open to the public, but are not public forums. The purpose of the meeting is to discuss city issues and make decisions about needs of the city.

Anyone wishing to address the City Council must complete and present this form to the City Clerk by 5:00 p.m., on the Friday prior to the meeting.

Name: _____ Contact # _____

Street Address: _____

Mailing Address (if different): _____

SUBJECT: _____

Individual's Signature: _____

Date/Time Submitted: ____/____/____ Time: _____ AM / PM

City Clerk's Signature: _____

***Date Scheduled to Address City Council: ____/____/____

RULES/PROCEDURES FOR ADDRESSING CITY COUNCIL:

- Speaker will be limited to 5 minutes to address the Council on the subject manner indicated above.
- Speaker should use a regular tone of voice and speaking volume and address the City Council as a whole.
- There shall be no profanity, loud expressions, or verbal/personal attacks.
- Following the speaker's addressing of the city council, the council may wish to add comments or questions, but is not required to do so.
- Individuals who are ruled out of order will be instructed to leave the meeting or, if necessary, removed by the deputy.